

Short clinical exchange programme (SCEP)

Application procedure

1. The interested candidate (Fellow 1) applies to the programme (EACS application form) and specifies if institutions wish to organise a reciprocal visit.
2. Applications are reviewed by the Review Committee (EACS).
3. Review decisions are sent to the candidates and the EACS Clinical/Research Excellence Centre (CREC).
4. If selected, a Memorandum of Understanding (MoU) is signed for Fellow 1. Fees and means of payment are detailed in the document. Electronic copies will be accepted.
5. Fellow 1 will start their visit within 4 months of the acceptance to the programme.
6. If Fellow 1's institution wishes to host a reciprocal visit, the CREC hosting Fellow 1 will appoint a candidate (Fellow 2*) and send their contact details to EACS. EACS will inform all parties of the process and deadlines.
7. Fellow 2 will need to apply within 4 months after the acceptance of Fellow 1 to the programme. Fellow 2 will apply to the programme with a simplified application form. Fellow 2 will have to describe the tasks they will perform in Fellow 1's institution.
8. A second MoU is drafted and signed for Fellow 2.
9. The reciprocal visit will start within 4 months of application.
10. A short report should be submitted by each fellow within 30 calendar days after completion of the visit or reciprocal visit.

Who is who?

CREC: Centre wishing to host a fellow, from the EACS list of centres

Fellow 1's institution: Centre which sends a fellow to a CREC and which has the opportunity to host a reciprocal visit

Fellow 1: Fellow from the sending institution who is hosted by a CREC

Fellow 2: Fellow from the CREC who is hosted by the sending institution for a reciprocal visit

Visit: Visit of the Fellow 1 to the CREC

Reciprocal visit: Visit of the Fellow 2 to the sending institution

EACS representative: EACS President